



# Summer Youth Recreation

## Visitor Registration Form

The Brooklyn Summer Recreation program is for children ages 5 to 12 years old. Once your child has signed in for the day, they will not be able to leave the program unless they are picked up by a parent/guardian or the Recreation Coordinator has been notified.

As a visitor we ask that your child treats the Recreation Coordinators with respect as well as the other members of the program. We have Behavior Expectations/Guidelines that we hope every parent/guardian will discuss with their child. Please see the attachment on Behavior Expectations.

### Child's Information:

Name of Child: \_\_\_\_\_ Date of Birth \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_

Any special conditions that should be known (Such as medications, allergies, etc.)? \_\_\_\_\_

### Parent(s)/ Guardian(s) Information:

Name of Mother (or guardian #1): \_\_\_\_\_

Name of Father (or guardian #2): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

### Emergency Contact(s):

Name of Contact (#1): \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_ I paid \$5 for \_\_\_\_\_ to Participate on \_\_\_\_\_

Checks made payable to Brooklyn Recreation.

\_\_\_\_\_ My child has my permission to participate in Brooklyn's Summer Recreation Program for the day. I understand that my child is not covered by the Village of Brooklyn insurance and that I am responsible for any injury that may occur during activities and field trips.

\_\_\_\_\_ I grant Brooklyn Recreation the right to take photographs of me and my family in connection with the above-identified event. I agree Brooklyn Recreation may use such photographs for any lawful purpose, including publicity, illustration, advertising, and Web content.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_



Brooklyn Recreation Committee  
is part of The Village of Brooklyn  
PO Box 189, 210 Commercial Street,  
Brooklyn, WI 53521

[www.brooklynwi.gov](http://www.brooklynwi.gov)  
[www.brooklynrecreation.org](http://www.brooklynrecreation.org)  
[www.Facebook.com/BrooklynRecWI](https://www.facebook.com/BrooklynRecWI)  
[www.Twitter.com/BrooklynRecWI](https://www.twitter.com/BrooklynRecWI)

# Child Expectations & Rules

We want our participants in the Brooklyn Summer Recreation Program to have a positive experience. We have four important rules for the participant's behavior.

1. Act in a safe manner.
2. Listen to each other, Summer Youth Coordinator, Assistant Coordinator & Brooklyn Recreation Members, Chaperones.
3. Respect others, no bullying is allowed.
4. Respect property.

## Level One:

Most misconduct is minor and is limited to offenses that can be easily handled by the Coordinators. This could include, but would not be limited to, uncooperative or disrespectful behavior, not putting away personal possessions or summer recreation equipment, littering, or misusing equipment.

## Level Two:

More serious misconduct will result in a behavior / discipline report being filed with the Summer Recreation Coordinator. A copy of this report will be sent home to the parent / guardian to sign and return with the child on the next recreation day. A brief meeting with the child's parent / guardian, child and Coordinator to review appropriate behavior and consequences will be necessary before the child can return to the program. Examples of behavior that would cause a behavior / discipline report to be filed could include, but would not be limited to, acting in a way that would put oneself or others in danger, damaging property, using insulting or profane language, continued disrespect to adults or other recreation participants.

## Level Three:

Depending on the severity of the recreation participant's behavior, the Summer Recreation Coordinator will have the authority to send the child home from the recreation program immediately after an incident occurs. Harassment includes verbal or physical conduct that creates an intimidating, hostile or offensive environment for others. Examples of harassment could be, but are not limited to, actual or threatened physical aggression, demeaning comments or behavior, slurs or insults, and inappropriate sexual comments or actions. The child will not be allowed to attend the next scheduled day of recreation, and will not be allowed to re-enter until a conference with the child, parent / guardian, and the Recreation staff occurs.

## Level Four:

If level three misconduct occurs a second time, the recreation participant will be expelled from the program, and will not be allowed to return for the remainder of the summer with no refund of enrollment fees.

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# Levels and Consequences:

Here are the consequences based on the violation level.

## Level One Violation

- Verbal warning
- Sit out of activities for 15 min or longer

## Level Two Violation

- Discipline report sent home

## Level Three Violation

- Suspension from the program for 1 day

## Level Four Violation

- Expulsion from the program for the rest of the summer

All disciplinary actions given will be at the discretion of the coordinator with the consideration of the number of previous offenses and discussion with Brooklyn Recreation member in charge of program.

**IF A SUMMER RECREATION MEMBER IS SUSPENDED FROM THE PROGRAM, HE / SHE MAY NOT BE ON PROPERTY DURING PROGRAM HOURS. NO REFUNDS WILL BE GIVEN FOR EXPULSION FROM THE PROGRAM.**

